



Richard Guidry Cajun and Creole Language Fund Application Form

In commemoration of the 50th anniversary of CODOFIL, applications may be submitted through December 31, 2018. Scholarship awards will be announced in January of 2019.

I. OBJECTIVES OF THE FUND

Richard Guidry (1949 – 2008) contributed greatly to the education and preservation of the French language. This educator, author, actor and consultant dedicated his life to keeping the Cajun and Creole dialects alive in South Louisiana. The Richard Guidry Cajun and Creole Language Fund was established to support projects and initiatives that encourage, increase and improve the use of the multiple varieties of French in Louisiana, especially their spoken use in public, in the arts and in education. This includes, (but is not limited to) scholarships for students or non-students, aid for classroom projects, as well as research, cultural initiatives and media projects for the wider community.

II. CRITERIA FOR GRANT AWARDS

- A. The extent to which the proposed project will **focus on the Richard Guidry Fund objectives** stated above.
- B. The magnitude of **need** for the services to be provided or the activities to be carried out by the proposed project.
- C. The manner in which the proposed project will establish **logical links** between the Richard Guidry Cajun and Creole Language Fund objectives and the project activities.
- D. The inclusion of a well-defined **timetable** stating what will be done, how and when this will be achieved, as well as a program evaluation component.
- E. A statement explaining **how the proposed budget** will allow the applicant to achieve the project goals.
- F. The extent to which the **methods of evaluation** will provide performance feedback and permit periodic assessment of progress toward achieving intended outcomes.
- G. The extent to which the applicant has **demonstrated involvement and engagement** in the cause of the preservation of French and Creole in Louisiana.
- H. The extent to which the applicant's previous activities show **promise in carrying out the stated objectives of the project**.

III. DIRECTIONS FOR COMPLETING APPLICATION

A. Application must include:

Application form

Budget form

Narrative and appendices

B. Content and form of application *Narrative*

1. The project narrative is where the applicant **addresses the selection criteria** used to evaluate the application. (See Part II.) Applicants must show an effort to complete the application in their level of **French**. It must be limited to the equivalent of **no more than 5 pages**, using the following standards:

- A “page” is 8.5” x 11”, on one side only, with 1” margins at the top, bottom, and both sides.
- Double space (no more than three lines per vertical inch) all text in the project narrative, including titles, headings, footnotes, quotations, references, and captions. However, all text in charts, tables, figures, and graphs may single space. Charts, tables, figures, and graphs presented in the project narrative count toward the page limit.
- The font used is either 12 point or larger or no smaller than 10 pitch (characters per inch).

2. Appendices must include the following:

- For individuals, your resume and two letters of support
- For associations or other entities, a description of the entity (including mission statement), the organization’s current operating budget, resume(s) of key people involved with the project, and two letters of support.

3. Applications for funding must be submitted in writing using the forms available on the website of Community Foundation of Acadiana. In commemoration of the 50th anniversary of CODOFIL (Council for the Development of French in Louisiana) regular deadlines are suspended; applications may be submitted at any time during 2018. They will be evaluated quarterly and those applications that qualify will move forward to the next quarterly round of vetting. You will receive a declination letter, if your application does not make it to the next round of vetting.

A total of three thousand dollars (\$3,000) is available for distribution. Project underwriting is typically between \$500 and \$1000. **TWO COPIES** of all documents (one in *English* for CFA and one in *French /English* for RGCCLF) should be sent to:

Richard Guidry Cajun and Creole Language Fund (RGCCLF)

Attn: Brenda Mounier

114 Juliette Place

Lafayette, LA 70506

OR to brendamounier@gmail.com

**RICHARD GUIDRY CAJUN AND CREOLE LANGUAGE FUND
APPLICATION FORM**

Complete all parts as applicable. If not applicable, indicate N/A.

Type of application: _____ Individual* _____ Entity

If entity, indicate type of entity:

_____ governmental agency

_____ school or school system

_____ non-profit organization

_____ other: _____

***Note:** If awarded to an individual, that person must provide a summary report with receipts and details of how the grant dollars were spent no later than 30 days after the project is completed. If the Foundation does not receive such documentation, it may consider the grant to be taxable income and may issue a 1099 to the individual.

Applicant Information:

Legal Name:

Tax ID or Social Security Number:

Street Address:

City, State, ZIP:

If applying for a scholarship, please check the appropriate range of annual household income: ___less than \$25,000 ___\$50,000-\$100,000___over \$100,000

Person to be contacted regarding this application:

Name (first, last)

Title

Organization affiliation

Phone number

Alternate phone number

FAX number

Email address

Title of Project:

One sentence summary of project:

Estimated starting date of project:

Estimated ending date:

Total amount requested:

RICHARD GUIDRY CAJUN AND CREOLE LANGUAGE FUND

BUDGET FORM

ACTIVITY (prioritized)	PLANNED DATE(S) OF ACTIVITY	NUMBER OF PEOPLE SERVED	COST (Indicate if cost is estimated)
1			
2			
3...			
TOTAL AMOUNT			

Will the requested funding be matched by other sources? Yes No

Explain:

SIGNATURE OF APPLICANT: _____

DATE-_____

Date received by RGCCLF: _____ Received by: _____

Acknowledgement of the Richard Guidry Cajun and Creole Language Fund **MUST** appear on the project if selected.

